# Project Plan

[Please add project name here]

*(5–8 pages maximum.)*

## Project period:

From [month, year] to [month, year]

## background, Context and Urban challenge(s) addressed

*Include description of the relevant stakeholders.*

[add text here]

## Objectives and Main research question(s)

[add text here]

## Theory, Discourse or ‘State of the Art’

*Very briefly, what do practice and research know? Include references.*

[add text here]

## Planned Activities; Potential Outcomes and Results

*What difference could the project potentially make? Who will take care of the results and experiences, develop and apply them (who are the “true” stakeholders)?*

[add text here]

**Activities and deliverables, including communication, dissemination and academic output**

|  |  |  |
| --- | --- | --- |
| Activity/deliverable | Description | Ready date |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Partnership, organising and financial framework

*How will the project be organised; actors, capacities, etc.? What is to be done and how?*

[add text here]

**Project group (and other people involved in the project)**

|  |  |  |  |
| --- | --- | --- | --- |
| Project role | Name | Home organisation | Total hours/cost |
| Project Leader |  |  |  |
| Project Leader |  |  |  |
| Project Member |  |  |  |
| … |  |  |  |

**Cash funding for the project (in Skr)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Funder | Year 1 | Year 2 | Year 3 | Total |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Sum** |  |  |  |  |

**In kind funding for the project (in Skr)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Funder | Year 1 | Year 2 | Year 3 | Total |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Sum** |  |  |  |  |

The value of in-kind hours is calculated according to the agreement with Mistra; **level 1**; 500 kr per hour, **level 2**; 700 kr, and **level 3**; 950 kr. Definition of levels:

**In-kind level 1:** Academic degree Bachelor, Master, PhD (junior level) or Industry/government co-worker, normally participates as a team member in projects

**In-kind level 2:** Academic degree PhD (senior level), Associate Professor or Industry/Government Manager, Senior Specialist, responsible for a project or team and/or contributes with in-depth understanding of one or more specific topics

**In-kind level 3:** Academic degree Professor or Industry/Government Executive level, recognized expert in their field within and outside the organization, the academy or industry, contributes to the strategic development of the center through in-depth expertise, project leadership, global network and/or extensive experience